



HOMEWORK CAFÉ SUPPORT

Reports to Homework Café Coordinator

Part time position available beginning late August 2022 and ending mid-June 2023; 2:30 pm to 6:00 pm Monday – Friday

The Homework Café is the after school care program available to students in grades 5-8. The program is led by the Homework Café Coordinator and supported by two other qualified instructors. The Homework Café is a place for students to work after school while also having the opportunity to engage with their peers in a safe, open environment. Students also have options to attend school sports games, play outside, or participate in activities such as art. We are hiring one Homework Cafe instructor for our 2021-22 school year.

About Marin Country Day School

MCDS is an independent, K-8, co-educational day school enrolling approximately 600 students from across the Bay area, drawing equally from San Francisco and Marin.

Our mission at MCDS is to create an inclusive community of learning that inspires curiosity, empathy, and action.

We actively seek diversity in our administration, faculty and student body. As a school, we affirm that human diversity includes, but is not limited to: age, family structure, gender, gender identity and expression, race, ethnicity, national origin, religion, sexual orientation, socioeconomic status, physical ability, and learning style. As our Statement of Community and Inclusion indicates, “Ours is a Community that would be uncomfortable without diversity and, therefore, has been intentional about creating and nurturing a diverse group of adults and children who share the core values of respect, responsibility and compassion.”

At MCDS, every employee is integral in creating a learning community in which all seek to improve as practitioners, learners and team members, and we support our outstanding faculty and professional staff through our strong professional development program.

Responsibilities include but are not limited to:

- Supervising students in all program areas
- Creating an environment conducive to studying during “Homework Hour”
- Helping students complete and understand assignments
- Preparing and serving snack for students
- Being aware of and responsive to the needs of other Homework Café staff and of students
- Assisting with program organizational and clerical responsibilities
- Attending quarterly staff meetings

Qualifications:

- Enthusiastic and energetic
- Strong communication skills, both written and verbal
- Positive outlook
- Self-starter with the ability to finish tasks
- Ability to both lead and follow others
- Strong conflict resolution skills
- Strong team player
- Dependable, responsible, and reliable
- Great ability to multi-task
- Interest in professional development in the field of education and desire for a long-term career working with children
- A.A. or B.A. degree with a background in Education or Child Development preferred, but not required
- COVID Vaccination

MCDS is an equal opportunity employer and promotes the principles and practices of diversity throughout the school community.

Please send resume and letter of interest to employment@mcds.org.

Web: www.mcds.org

Email: employment@mcds.org

Fax: 415.924.2224

Postal: Search Committee/Support

MCDS

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