



PM (extended care program) Support Instructors and Art/Building Support Instructor Report to Director of After School Programs

Marin Country Day School seeks three enthusiastic individuals for after-school learning and fun. PM is the after-school care program available to students in grades K-4. The PM Program is led by the Director of After School Programs and the PM Coordinator, with four qualified instructors assisting. Considered a place for kids to play and have fun, PM provides a balance between structured and self-directed activities. PM instructors encourage students to use their creative minds through various structured art and building projects while building on the skills of teamwork and developing self-esteem through sporting games and activities.

PM Support Instructor - weekdays

August 18th, 2022- June 9th, 2023, Non-Exempt Part-Time (Monday, Tuesday, Thursday, and Friday 2:45 pm –5:00 pm and Wednesdays 1:45 pm-5 pm)

PM Art/Building Support Instructor - weekdays

August 18th, 2022-June 9th, 2023, Non-Exempt Part-Time (Monday, Tuesday, Thursday, and Friday 2:00 pm –5:00 pm and Wednesdays 1:00 pm-5 pm (45 minutes a day of prep time is built into these hours)

PM Support Instructor - Wednesdays

August 18th, 2022- June 9th, 2023, Non-Exempt Part-Time (Wednesdays 1:45 pm-5 pm)

About Marin Country Day School

MCDS School is an independent, K-8, co-educational day school enrolling approximately 590 students across the Bay area, drawing equally from San Francisco and Marin.

Our mission is to create an inclusive community of learning that inspires curiosity, empathy, and action.

We actively seek diversity in our administration, faculty, and student body. As a school, we affirm that human diversity includes but is not limited to age, family structure, gender, gender identity and expression, race, ethnicity, national origin, religion, sexual orientation, socioeconomic class, physical ability, and learning style. As our Statement of Community and Inclusion indicates, "Ours is a Community that would be uncomfortable without diversity and, therefore, has been intentional about creating and nurturing a diverse group of adults and children who share the core values of respect, responsibility, and compassion."

At MCDS, every employee is integral to creating a learning community. All seek to improve as practitioners, learners, and team members, and we support our outstanding faculty and professional staff through our strong professional development program.

Responsibilities include but are not limited to:

- Plan and lead structured sporting activities for grades K-4 (every day for **Art/Building Support Instructor**, including tracking and purchasing art supplies as needed)
- Supervise children on the playground
- Supervise children in the game room
- Contribute to the planning of various annual events in PM
- Prepare and serve snacks for students
- Attend semi-monthly staff meetings

Qualifications:

- Solid understanding of child development
- Strong communication skills
- Sense of humor
- Ability to both lead and follow others
- Strong conflict resolution skills
- Strong team player

- Strong emotional well-being
- Dependable, responsible, and reliable
- Great ability to multitask
- Enthusiastic and energetic
- Interest in professional development in the field of education and desire for a long-term career working with children
- A.A. or B.A. degree with a background in Education or Child Development preferred, but not required

MCDS is an equal opportunity employer and promotes the principles and practices of diversity throughout the school community.

Compensation is competitive and based on experience. Benefits include paid sick leave and voluntary pre-tax contributions to a retirement plan.

Please send your cover letter and resume to employment@mcds.org.